

**SCHOOL CITY OF HOBART
REGULAR SESSION
July 15, 2004**

The Board of School Trustees of the School City of Hobart met in regular session on July 15, 2004, in the Board Room at Hobart Middle School, 705 East 4th Street, Hobart, Indiana, with the following present or absent as noted:

Board Members

Michael J. Rogers
Jason Back
William David Bigler
Robert W. Marszalek
Stephen R. Turner
Terry D. Butler
Nancy J. Norris
HHS student representative

Staff Members

John A. Leach
Rich Edwards
Peggy Buffington
Ted Zembala
William J. Longer
Peter L. Goerges
Tony Skimehorn

CALL TO ORDER: The meeting was called to order around 7:35 p.m. by Michael J. Rogers, President of the Board.

PLEDGE OF ALLEGIANCE: Mr. Rogers led everyone present in reciting the Pledge of Allegiance.

EXECUTIVE SESSION: As noted on the agenda, the Board met in executive session at 6:30 p.m. in accordance with I.C. 5-14-1.5-6.1(b)(1) where authorized by federal or state statute; (2) for discussion of strategy with respect to: (A) collective bargaining; and (9) to discuss job performance evaluation of individual employees.

APPROVAL OF MINUTES: President Rogers entertained a motion for approval of the minutes of the special meeting and executive session of June 28, 2004, and the executive and regular session minutes of July 1, 2004. Stephen Turner so moved. Nancy Norris seconded. All ayes. Motion carried.

FINANCIAL REPORTS: The following were presented for the Board's consideration:

1. Vouchers for July 15, 2004:

The student representative, read the summary sheet of the July accounts payable voucher register as follows:

General Fund - \$338,262.46,
Debt Service Fund - \$1,708,532.12,
Capital Projects Fund - \$54,683.51,
Transportation Operating Fund - \$82,346.30,
School Lunch Fund - \$9,918.68,
Early Intervention Fund - \$300.00,
Hobart Educational Foundation Fund - \$2,043.72,
Gifted & Talented Fund 2003-2004 - \$1,679.38,
Technology Fund - \$1,849.34,
Title I Fund 2003-2004 - \$3,204.75,
Title V Fund 2003-2004 - \$3,092.08,
Drug Free Schools 2003-2004 - \$773.03,
Title II, Part A Fund 2003-2004 - \$8,136.97,
Physical Education Program - \$99,915.00,
Clearing Accounts - \$142,740.00,
Clearing/Flexible Benefits - \$471.62, and
Clearing/Insurance Account - \$20,247.77

totaling \$2,478,196.73 with no transfers. The June 2004 payroll distribution by the corporation treasurer totaled \$1,054,243.19.

Nancy Norris moved to accept as presented. Seconded by Terry Butler seconded. All ayes. Motion carried.

Board members also received the following monthly financial reports dated, June 30, 2004, Summary of Balances by Account and Object, Estimated Revenue by Account, Summary of Receipts and Expenditures and Analysis by Object.

2. Safety and Asset Protection and HVAC Installation Projects at George Earle, Liberty, and Ridge View Elementary Schools and Hobart High School:

Change Orders

- a) Continental Electric Co., Inc. - \$7,167.00 (BP05-09)
- b) Walsh & Kelly, Inc. - \$17,738.00 (BP02-01)

Jason Back moved to accept the change orders. Seconded by Jason Back. All ayes. Motion carried.

Mr. Butler commented that he assumed that the new hallway lighting will be more energy efficient, and Mr. Skimehorn indicated it was.

AUDIENCE: The following individuals were present in the audience:

Steve Euvino, *The Hobart Chronicle*
Karen Snelling, *Post Tribune*
Patty Bigler, parent

PERSONNEL: Ted Zembala, Business Manager, presented the following personnel items for the Board's consideration:

Retirement Contract -
Isabel O'Connell, Liberty School

Resignations -
Kim Milner, Hobart Middle School/counselor, effective July 12, 2004
Wayne Ward, Service Center/maintenance supervisor, effective July 16, 2004

Summer Program Contracts -
Hobart High School - June 14/August 4, 2004
Charlie Boston, teacher, 80 hours, \$3,945.60; Jonathon Brumley, teacher, 80 hours, \$3,552.00; Cynthia Lambeth, teacher, 80 hours, \$3,945.60; Dwight Mathis, teacher, 57.92 hours, \$2,814.33; Colin May, teacher, 80 hours, \$2,282.40; John McDaniel, teacher, 80 hours, \$3,887.20; Phyllis Nimetz, teacher, 80 hours, \$3,887.20; Kari Roach, teacher, 80 hours, \$3,552.00; Tamatha Terman, teacher, 80 hours, \$2,282.40; and Robert Glover, administration (5 days between June 14/ August 4, 2004), \$1,500.55

Extracurricular Club Duty Contract --
Lisa Wilkison, George Earle/media fair club sponsor, January 5/March 13, 2004, \$182.90

2004-2005 Teacher Contract - -
Sarah Smenyak, Hobart Middle School/counselor, August 12, 2004/June 17, 2005, 198 days (183 days + 8 days before and 7 days after), \$30,720.25

Summer Help -
Malorie Medellin, Administration Office & Technology Department, Summer, 2004, \$8.00 per hour

Summer Service Agreements -
Curriculum Development, June 21/August 4, 2004: James Kammer, 198 hours, \$5,120.28

Summer Recreation, June 14/July 23, 2004: Steven Balash, 20 hours, \$340.20; and Michael Black, 20 hours, \$340.20

Mr. Zembala recommended approval and requested Board action.

Nancy Norris so moved to approve. Jason Back seconded. All ayes. Motion carried.

Dr. Leach pointed out that the extra days that Mr. Peterson and Mr. Glover were working for summer school are days that Denise Galovic does not work. Therefore, the extra days are not an additional cost. Mr. Butler inquired about filling the maintenance supervisor position, and Mr. Skimehorn commented that he had a couple of candidates from the first interviews and another new potential candidate.

AUDIENCE COMMENTS ON AGENDA ITEMS: There were no comments from the audience on the listed agenda items.

AUTHORIZATION TO PUBLISH: ANNUAL FINANCIAL REPORT: Ted Zembala, Business Manager, told the Board that the annual financial report has to be published one time between August 1 and August 15. He highlighted the information included in the report: Receipts and Expenditures Comparisons for the 2003 calendar year showing the approved budget amounts with the actual totals for all funds; Assessed Valuation and Tax Rates for the 2003 and 2004 calendar years; a Statement of Indebtedness for 2003, Certified Salary Schedule as of June 30, 2004 with the number of full-time employees; Noncertified Employee Classifications and Range of Pay Rates and the number of full-time and part-time employees; Certified Administrative Staff salary range and number of personnel; Student Enrollment by Grade as of October 1, 2003; Extracurricular Salary Schedule as of June 30, 2004; and a list of vendors who have been paid more than \$2,500 for the 2003 calendar year. Mr. Zembala noted that information for the Assessed Valuation and Tax Rates for the 2004 calendar year was not available, and this was so noted on the report. He indicated that he had checked with the Indiana Division of Finance and was told that the information would not be available before the report was published.

Mr. Zembala asked for the Board's permission to advertise the financial report.

Stephen Turner so moved. David Bigler seconded. All ayes. Motion carried.

PROGRESS REPORT: SAFETY AND ASSET PROTECTION AND HVAC INSTALLATION PROJECTS: Tony Skimehorn, Director of Support Services, reported to the Board on the progress of the safety and asset protection and HVAC installation projects at George Earle, Liberty, and Ridge View Elementary Schools and Hobart High School. He made a PowerPoint presentation including pictures of some of the work and highlighted the progress as follows:

- Liberty Elementary School
The asphalt pavement repairs were complete and the seal coating and striping was scheduled for next week. Abatement of asbestos floor tile was completed, and the new VCT floor tile was about 60 percent completed. The new windows were scheduled to be completely installed by the end of the week.
- George Earle Elementary School
Repairs to the asphalt pavement were to be completed by the end of the week, and seal coating and striping was scheduled to begin next week.
- Ridge View Elementary School
A storm drain had been installed, and new sidewalk and asphalt pavement have been completed. Mr. Skimehorn noted that the front parking area was tripled in size, and the lot will be striped soon.
- Hobart High School
Asbestos abatement for the piping insulation and floor tile was completed. All demolition work was completed. The toilet room renovations were about 70 percent

completed. A new sewer line was installed, and the media center walls were about 95 percent completed. In the cardio area the HVAC equipment will be set next week, and the floor patching was scheduled to begin on Monday. Mr. Skimehorn explained a problem that developed with the electrical contractor. Twenty-two conduit lines were cut which cut-off power for the original school building except for the gym. The lines were not shown on any of the drawings for the building, and the work was to take about one and one-half weeks to repair.

The HVAC piping in the corridor is done, and work had begun on the second floor ceiling. Piping in the unit ventilators on the second floor was done, and all of the VAV units had been hung. The ductwork was about 95 percent completed and had been insulated. The plumbing work was done including the replacement of the galvanized piping.

➤ Special Attention Items

Mr. Skimehorn indicated that Envoy was trying to obtain more fitters. If the contractor was not able to get more workers, Envoy would issue a 48 hour notice, and then they would supplement this workforce. The new drain line was increased from four inches to six inches. As far as the electrical situation, the repairs were almost completed, and Envoy will be consulting with the insurance company about problem. There was further discussion about the blue prints and the electrical problem, and Mr. Skimehorn indicated that many times the layout of where the actual work was done is not detailed on the blue prints. Mr. Turner commented that it is difficult to even find original blue prints for the older buildings.

Mr. Turner inquired as to whether Mr. Skimehorn expected any problems with getting the schools ready for the start of school. Mr. Skimehorn indicated that all of the air conditioning units will be running except possibly the one unit whose condenser had to be replaced. He said it will be easier to get ready for the opening of school this year as compared to last year. He noted that the high school's site manager, Jim Fisher, was proactive and keeps track that everyone adheres to their respective schedule. Mr. Skimehorn cited some of the work being done in the cardio lab, and Mr. Butler pointed out that the cardio lab was an additional project that was added to this summer's work schedule. In addition to this work, it was noted that there are Capital Projects Fund work being done such as new windows for the administration office. The Board thanked Mr. Skimehorn for the report.

NOTICE TO TAXPAYERS OF AN ADDITIONAL APPROPRIATION: Superintendent Leach presented the Notice to Taxpayers of an Additional Appropriation that will be considered at the August 5th Board meeting. The retirement/severance bond fund would provide funds for implementation of the school corporation's retirement/severance liability, as defined in I.C. 20-5-4-1.7. Dr. Leach explained it was still being researched, and the Board could decide not to complete the process. However, since there is a December 31st deadline, it was necessary to begin the process at this time.

Terry Butler moved to allow publication of the Notice. Nancy Norris seconded.

In the discussion Mr. Butler noted that this was just a step to allow the Board to study the information pertaining to this. Mr. Zembala indicated that was the case, and that it was only an option that was being investigated further. He explained that this came about from interest-based negotiation sessions, and there are still many unknown factors that need to be investigated before a recommendation can be made.

Vote on the Motion: All ayes. Motion carried.

UPDATES/ANNOUNCEMENTS/REPORTS: There were no Updates, Announcements or Reports.

COMMENTS: From the administration, Dr. Leach thanked Mr. Skimehorn for all of his hard work this summer as well as for everything he does the rest of the time. Dr. Buffington thanked Mr. Skimehorn for adding the wall in the media center at the high school. She said that it was something was needed, and he made sure that it was done. Mr. Zembala also noted that Mr. Skimehorn was doing a great job and noted

his interest in energy savings. He also indicated that he very good about keeping track of his accounts and that he even looks at the print-outs for the accounts.

From the Board, Nancy Norris noted that she was glad that the student representative was at the meeting because otherwise she would have had to read the voucher report. Mr. Butler commented that he was glad to see some of our teachers had been certified as IPSB (Indiana Professional Standards Board) mentor teachers. Also, he commented about allowing the police department to use our facilities for training. Dr. Leach noted that they respond whenever needed, and he thought it was the least we could do for them. The high school representative indicated that she was looking forward to seeing what had been done at the high school. She indicated that it was good to be back, and she was sorry she missed the last meeting. Mr. Marszalek complimented the new band director and noted that the band got off to a good start at the 4th of July parade. Mr. Rogers agreed with him.

There were no comments from the audience.

There being no further business to come before the Board, it was duly moved and seconded to adjourn the meeting. President Rogers then adjourned the meeting around 8:11 p.m.

**BOARD OF SCHOOL TRUSTEES
SCHOOL CITY OF HOBART**

BY _____
Michael J. Rogers, President

ATTEST:

BY _____
William David Bigler, Secretary

Submitted for Approval: August 5, 2004